

**RESOLUTION
OURAY COUNTY BOARD OF COMMISSIONERS**

**Re: Re-establishment of Ouray County Fair Board and
Amendment of the Ouray County Fair Board By-laws**

At a regular meeting of the Board of County Commissioners for Ouray County, Colorado held at the Court House, Ouray, Colorado on the 12th day of January 2004 A.D.

WHEREAS, on the 5th day of March, 2001 the Board of County Commissioners for Ouray County did adopt Resolution No. 2001-032, which established the Ouray County Fair Board (Fair Board) and by-laws under which the Fair Board will operate; and

WHEREAS, the Fair Board by-laws were last amended December 1977; and

WHEREAS, the stated purpose of the Fair Board in 1977 was to control and administer funds for the Ouray County Fair and the Ouray County Heifer Replacement Project and the members of the Fair Board were to be two persons from each of the three communities within Ouray County, namely Ouray, Ridgway and Colona, and that currently all six members of the Fair Board reside in the Ridgway area; and

WHEREAS, the Ouray County Board of County Commissioners has recognized that the needs for the Fairgrounds have changed; and

WHEREAS, the Ouray County Board of County Commissioners has determined the need to revise the operational structure of the Ouray County Fairgrounds (Fairgrounds); and

WHEREAS, the Ouray County Board of County Commissioners has authorized the hiring of a manager to oversee operations and the budget for all facilities at the Fairgrounds; and

WHEREAS, the Ouray County Board of County Commissioners recognizes that the role of the Fair Board should be to organize, promote, oversee and financially account for the Ouray County Fair and to provide one representative to serve as a member of the Ouray County Fairgrounds Advisory Committee; and

NOW, THEREFORE, BE IT RESOLVED, by the Ouray County Board of Commissioners of Ouray Colorado does hereby amend the Ouray County Fair Board (Fair Board) By-laws. The members of this committee shall serve at the pleasure of the Board of County Commissioners. The Fair Board shall operate in accordance with the By-laws amended this date by the Board of County Commissioners. Changes to the Fair Board By-laws shall be made only by resolution of the Board of County Commissioners notwithstanding changes that are required by law.

Upon expiration of the next three terms of members on the Fair Board, the Board of County Commissioners will advertise for interest in the Ouray and Colona areas in order to balance the membership according to the amended By-laws hereto attached.

Introduced, read, and passed this 12th day of January 2004.

BOARD OF COUNTY COMMISSIONERS
OURAY COUNTY, COLORADO

By: _____

Tom Hollenbeck, Chairman

Don Batchelder, Vice-chairman

William Ferguson, Member

ATTEST:

Michelle Olin, County Clerk

By: _____
Linda Munson-Haley, Deputy Clerk of the Board

OURAY COUNTY FAIR BOARD BY-LAWS

Composition: The Ouray County Fair Board (Fair Board) shall be comprised of the three Ouray County Commissioners, who shall act as ex officio members and six other members appointed at large by the Ouray County Board of Commissioners for terms of three years each. The six at large members shall, if possible, represent two each in the areas of Ouray, Ridgway and Colona. The existing members of the Fair Board may make recommendations to the Board of Commissioners for replacement members as necessary, provided the residency guidelines are followed.

Duties: The following shall be the duties of Ouray County Fair Board:

1. To organize, promote, oversee, and financially account for the Ouray County Fair.
2. To work with the Fairgrounds Manager to address Fairgrounds issues regarding Fair related matters.
3. To negotiate Fair related contracts. Such contracts must be approved by the Board of County Commissioners and signed by the Chairperson of the Board of County Commissioners in order to be valid. All other contracts shall be null and void.
4. To submit a recommended Fair budget annually, no later than August 23 of each year for the next calendar year, to the County Administrator. The Board of County Commissioners will review the Budget for adoption or modification. Copies of the annual budget will be filed in the office of the Fairgrounds Manager, the Fair Board's minute-resolution book and in the Administration Office of Ouray County.
5. To review and approve expenditures of Fair related funds, which are budgeted annually, to collect fees resulting from Fair related activities, and submit revenues received to the County Treasurer and expense vouchers to the Finance Department.
6. Provide one representative to be a member of the Ouray County Fairgrounds Advisory Committee.
7. The Fair Board, acting in its official capacity, shall be held harmless from damages or liabilities relative to the operation of the Fair.

Officers: The first regular meeting each year shall provide for an election of the following officers of the Fair Board:

1. Chairperson - shall preside at all meetings and shall be the chief executive officer of the Fair Board.
2. Vice-chairperson - shall act in the Chairperson's stead during absences by the Chairperson, or in the case of a vacancy occurring in the office of the Chairperson until the Fair Board shall elect a new Chairperson.

3. Secretary-Treasurer – shall be responsible for keeping the records of the Fair Board for all proceedings and shall supervise the financial records of the Fair Board.

Meetings: The Fair Board shall meet a minimum of once each quarter of the calendar year. Meetings shall take place at the Ouray County 4-H Event Center or other designated location. The officers may call special meetings as necessary. A seven-day notice to the members shall be provided in the event that a special meeting is called. The Secretary-Treasurer shall notify all members of said meetings.

Quorum: A majority (four or more) of the members shall constitute a quorum. The only action allowed if a quorum is not present is to adjourn to another time.

Manner of Acting: Meetings shall be conducted pursuant to general parliamentary procedure. Minutes shall be kept reflecting the discussions and business during the meeting. The Secretary shall record such minutes and mail copies of the minutes to each Fair Board member and the Fairgrounds Manager within two weeks of the meeting. Every action by the Fair Board shall be taken by the passage of resolutions. All resolutions shall be recorded in a book kept for that purpose and shall be authenticated by the signature of the Secretary-Treasurer of the Fair Board. The minutes and resolutions shall be available for examination to the public at the office of the Fairgrounds Manager.

Compensation and Conflict of Interest: No member of the Fair Board shall receive any compensation as an employee of the Fair Board, and no member of the Fair Board shall be interested in any contract or transaction with the Fair Board, except in his or her official representative capacity.

Resignation and Removal: A member may resign by giving written notice to the Board of County Commissioners; otherwise, members serve at the pleasure of the Board of County Commissioners.

In the event a removal action is contemplated, such proposed action must be placed on the County Commissioner's agenda and posted.

Amendment to By-laws: If notice of the character of the amendment proposed has been given in the notice of a meeting, these By-laws may be altered or amended, upon recommendation from the Fair Board to the Board of County Commissioners subject to approval by the Board of County Commissioners.