

RESOLUTION
BOARD OF COUNTY COMMISSIONERS
OURAY COUNTY

Re: **Purchase of Services Contract to RPI Consulting, Inc.
For Fiscal Impact Analysis**

Whereas, on March 27, 2006, the Board of County Commissioners of Ouray County, Colorado, adopted the *Ouray County Policy and Procedures Manual for Purchasing and Contracting, Credit Cards and Grants*; and

Whereas, pursuant to Section 1, Page 3, *Request for Proposal (RFP) and Request for Quotation (RFQ)*, indicates that an RFP or RFQ must be in writing, posted in the County's official posting place, and publicly advertised in the legal paper of record at least fourteen (14) days prior to the date set for opening; and

Whereas, pursuant to Section 1, Page 6, *Cases not Requiring Bidding Procedure*, indicates that the County Administrator may approve a purchase without bid under the following conditions subject to departmental budget availability:

- 1) The item to be purchased is under State or Federal Bid lists
- 2) There is only one known source of purchase, and there is no comparable substitute product or service. ***Written documentation supporting the sole source must be provided.***
- 3) A specific type or brand of supply or part is necessary for acceptable operation of a machine or device, or as required by warranty or contract on the machine or device. ***Written documentation supporting the purchase of a specific brand or part necessary for acceptable operation of a machine or device, or a copy of a particular warranty or contract for a machine or device, must be provided.***
- 4) The item or service is required on an emergency basis
- 5) The item was previously awarded within the past six (6) months; and

Whereas, upon review of the policy conditions listed above, the County Administrator has made recommendation to the Board of County Commissioners that the purchase of professional services contract award for a fiscal impact analysis to RPI Consulting, Inc. (RPI), most appropriately falls under condition number two as a "sole source" and condition number four as an "emergency" purchase of service based upon the following: RPI already possesses the information for Western Slope of Colorado governmental agencies, which will 1) save time thus expediting the process based upon the urgency of the analysis, and 2) save the County money; and

Now, Therefore, Be It Resolved by the Board of County Commissioners of Ouray County, Colorado, that the Purchase of Services contract for a fiscal impact analysis be awarded to RPI Consulting, Inc., premised on Section 1, Page 6, *Cases not Requiring Bidding Procedure*, Conditions two and four, of the *Ouray County Policy and Procedures Manual for Purchasing and Contracting, Credit Cards and Grants*.

Be It Further Resolved by the Board of County Commissioners of Ouray County, Colorado, that the Purchase of Services contract for a fiscal impact analysis be awarded to RPI Consulting, Inc., premised on Section 1, Page 7, *Exceptions*, which authorizes the Board of County Commissioners to grant exceptions to the policy on a case-by-case basis.

Adopted this 18th day of April, 2006.

Board of Ouray County Commissioners
County of Ouray, State of Colorado

Attest:

Michelle Nauer, County Clerk and Recorder

By: Linda Munson-Haley,
Deputy Clerk of the Board

Heidi M. Albritton, Chair

Don Batchelder, Vice Chair

Kristi R. Westfall, Commissioner Member