

RESOLUTION
BOARD OF COUNTY COMMISSIONERS
OURAY COUNTY

Re: **Election (HAVA) Equipment Purchase and Service Contract**

Whereas, on March 27, 2006, the Board of County Commissioners of Ouray County, Colorado, adopted the *Ouray County Policy and Procedures Manual for Purchasing and Contracting, Credit Cards and Grants*; and

Whereas, pursuant to Section 1, Page 3, *Request for Proposal (RFP) and Request for Quotation (RFQ)*, indicates that an RFP or RFQ must be in writing, posted in the County's official posting place, and publicly advertised in the legal paper of record at least fourteen (14) days prior to the date set for opening; and

Whereas, pursuant to Section 1, Page 6, *Cases not Requiring Bidding Procedure*, indicates that the County Administrator may approve a purchase without bid under the following conditions subject to departmental budget availability:

- 1) **The item to be purchased is under State or Federal Bid lists**
- 2) There is only one known source of purchase, and there is no comparable substitute product or service. *Written documentation supporting the sole source must be provided.*
- 3) A specific type or brand of supply or part is necessary for acceptable operation of a machine or device, or as required by warranty or contract on the machine or device. *Written documentation supporting the purchase of a specific brand or part necessary for acceptable operation of a machine or device, or a copy of a particular warranty or contract for a machine or device, must be provided.*
- 4) The item or service is required on an emergency basis
- 5) The item was previously awarded within the past six (6) months; and

Whereas, upon review of the policy conditions listed above, the County Administrator made recommendation to the Board of County Commissioners that the purchase of equipment and service contract for the Clerk's election equipment be awarded to Hart, and that the award most appropriately falls under condition number one listed above as an item under "State Bid."

Now, Therefore, Be It Resolved by the Board of County Commissioners of Ouray County, Colorado, that the purchase of equipment and service contract for the Clerk's election equipment be awarded to Hart premised on Section 1, Page 6, *Cases not Requiring Bidding Procedure*, Conditions one, of the *Ouray County Policy and Procedures Manual for Purchasing and Contracting, Credit Cards and Grants*.

Adopted this 1st day of May, 2006.

Board of Ouray County Commissioners
County of Ouray, State of Colorado

Attest:

Heidi M. Albritton, Chair

Michelle Nauer, County Clerk and Recorder

Don Batchelder, Vice Chair

By: Linda Munson-Haley,
Deputy Clerk of the Board

Kristi R. Westfall, Commissioner Member