

RESOLUTION
OF
THE BOARD OF OURAY COUNTY COMMISSIONERS

RE: Amendment to the Ouray County Personnel Policy

Whereas, at the June 23, 2003 Board of County Commissioners Meeting, the "Board" adopted the Ouray County Personnel Manual via Resolution #2003-033, which became effective commencing August 1, 2003; and

Whereas, it has been brought to the attention of the Board that the Internal Revenue Service has increased its mileage reimbursement from 50.5 cents per mile to 58.5 cents per mile for the final six months of 2008; and

Whereas, Ouray County's current policy indicates that an employee may be reimbursed at a standard rate equal to the federal tax guidelines, which is adjusted annually in January; and

Whereas, the Board has recommended that Section 12-4 (A) of the Ouray County Personnel Policy be amended to include language that would allow for the automatic adjustment of the mileage reimbursement rate based upon a standard rate equal to the federal tax guidelines, which is adjusted annually in January, and at other times of the year subject to approval by the Board at a regularly scheduled meeting.

Now, Therefore, Be It Resolved by the Board of County Commissioners of Ouray County that Resolution #2008-039 amending the Ouray County Personnel Policy is hereby adopted, and that such amended language (attached) shall become effective August 1, 2008.

Adopted this 15th day of July, 2008.

BOARD OF OURAY COUNTY
COMMISSIONERS
OURAY, COLORADO

ATTEST:

K. Keith Meinert, Chair

Michelle Nauer, County Clerk and Recorder
By: Linda Munson-Haley,
Deputy Clerk of the Board

Don Batchelder, Vice Chair

Heidi Albritton, Commissioner Member

August 1, 2003**12-2: PROFESSIONAL ORGANIZATION DUES**

The County may pay dues for employee membership in a professional organization when the County department head or elected official determines membership is in the best interest of the County and the employee and funding has been provided in the County department budget.

12-3: COUNTY VEHICLE USAGE POLICY

- (A) County vehicles may be provided and shall be used for authorized County business only. They shall only be driven by persons with a valid driver's license appropriate to the vehicle type.
- (B) The employee shall be responsible for the County vehicle and any appurtenant tools or equipment. Seat belts must be worn at all times. Non-County personnel shall not be passengers in a County vehicle unless their presence is authorized or part of conduct of County business.
- (C) Employees who are assigned a County vehicle on an ongoing basis shall use the vehicle only for County business and other authorized uses.
- (D) All travel outside the County in County vehicles shall be for County business only. A reasonable level of personal use during such travel may be authorized, to the extent that it is ancillary to such business travel.

12-4: PRIVATE VEHICLES FOR COUNTY BUSINESS

- (A) When a County vehicle is not available, a supervisor or department head or elected official may authorize use of a private vehicle to conduct official business. The owner of such vehicle shall be reimbursed at a standard rate equal to the federal tax guidelines, which is automatically adjusted annually in January, and at other times of the year subject to approval by the Board of County Commissioners at a regularly scheduled meeting. (See Addendum B) Reimbursement shall not be made for mileage incurred between an employee's home and a work site within the County.
- (B) The Board of County Commissioners may approve monthly vehicle allowances for employees and department heads that use private vehicles on a regular basis for County purposes.