

**Ouray County Time Sheet for MARCH 2020** *Time sheets due on the 24TH OF MARCH*

	Date	Hours/Holiday Worked	Payroll Officer Use Only	Hours Taken **			
				Sick	Vacation	Personal	Ovt
<i>Hrs carried fwd</i>							
<i>Corrections</i>							
Sun	1						
Mon	2						
Tue	3						
Wed	4						
Thr	5						
Fri	6						
Sat	7						
Sun	8						
Mon	9						
Tue	10						
Wed	11						
Thr	12						
Fri	13						
Sat	14						
Sun	15						
Mon	16						
Tue	17						
Wed	18						
Thr	19						
Fri	20						
Sat	21						
Sun	22						
Mon	23						
Tue	24						
Wed	25						
Thr	26						
Fri	27						
Sat	28						
Sun	29						
Mon	30						
Tue	31						
				Total Hours for the Month			

**Time sheets due on the 24TH OF MARCH**

*I worked these hours and all hours worked are recorded thru the 24TH. Hours worked after the 24TH are estimated to the best of my knowledge. Any changes will be made on the next month's timesheet.*

Employee Signature: \_\_\_\_\_ Dept Head Signature: \_\_\_\_\_

\* Denotes Holiday

\*\* Personnel Action Form Required